Editing Accordions

1. Open the accordion section or the containing component section.

Use the down arrow in the lower right corner.

Accordions		<u>\$</u> (?)
List Type: Component	Quantity: 1	Add New

2. Open the accordion itself.

Ac	cordions		<u> </u>
Lis	st Type: Component	Quantity: 1	Add New
			•
	Accordion		? 2
=	Component:	Jason Cody - Accordion	Unembed Share
	Туре:	TrayAccordion	
			\sim

3. Open one more layer to access the accordion sections.

Ac	cordions		<u>◆</u> ③
Lis	st Type: Component	Quantity: 1	Add New
	Accordion		? 2
	Component:	Jason Cody - Accordion	Unembed Share
	Type:	TrayAccordion	
=			\circ
	Accordions		٢
	List Type: Co	mponent Quantity: 3	Add New

4. Open the desired accordion section and make any changes.

For additional resources on using the editor pictured in the second screenshot below, review the following document:

https://www.lakeforest.edu/Public/OCM/Documents/IGX/XHTML_editor.pdf

Ac	cordions			?
	List Type: Component	Quantity: 3	Add New	
				٥
	Accordion		?	\$
=	Component:	Courses Taught	Unembed Share	
	Туре:	Accordion		
				0
	Accordion		(?)	Ф
=	Component:	Articles	Unembed Share	
	Type:	Accordion		
				0

Component:	Courses Tai	ught						Unemb	ed	Share
Туре:	Accordion									
Heading <mark>[Req</mark>	uired]									
Courses Taugl	nt									
Сору										
	• View • Fi	ormat -	Table •	Tools -						
Edit - Inser	· View · Fo prmats • B				!≣ -	The second secon	₫] &	
Edit - Insert	ormats - B nistry I and II						Ē	I] &	
Edit - Insert	ormats - B histry I and II Thirst for Energy					- The second sec	₫	1] &	

5. Adding, removing, and re-ordering accordion sections.

To accomplish any of the above actions, first click on the gear icon on one of the accordion sections. This will expose additional buttons.

A	Accordion		? 2
_	Component:	Courses Taught	Unembed Share
	Туре:	Accordion	
			•
A	Accordion		17 47 O O 🌣
Component:		Articles	Unembed Share
	Туре:	Accordion	
			> / °
A	Accordion		2 2 3
_	Component:	Presentations	Unenbed Share
	Type:	Accordion	~

The up and down arrows will swap the selected accordion section's position with the accordion section above or below it respectively.

The minus button will remove the accordion section.

The plus button will create a new accordion section below the selected accordion section. The newly created section will be a copy of selected section. Replace the copied content with the new accordion content that you wish to add.