

2025 - 2026 Second Household Expense Form

Complete this form to report the expenses your family pays due to a work-related assignment, resulting in one parent living at another address (referred to as "secondary address") on or after July 1, 2025. <u>Do not include</u> costs paid for or reimbursed by your employer or paid by another person (ex. roommate). The affected parent should provide all answers.

Please Print Student's Name: Lake Forest ID# or Last four of SSN:
☐ I am a new student at Lake Forest ☐ I am a returning student at Lake Forest
Parent Completing this Form:
Parent's Daytime Phone: () Parent's E-Mail:
> Step 1. Provide a brief description of the reason(s) this arrangement became necessary. Please Print
> Step 2. Provide Details
When did you begin living at the secondary address? (month/year)/_
When do you expect this arrangement to end? (month/year)
Number of miles from your primary address
How many times per month do you return to your primary address?
> Step 3. Provide monthly costs for the second address
Rent: \$
Other [] \$]
·
➤ Step 4. Provide Documentation
Attach copies of rental agreement, and representative samples of utility bills, travel costs, etc.
> Step 5. Signatures
Certification: All information provided is true and complete to the best of my knowledge. I agree to provide any documentation that will verify the
accuracy of this information. I understand that if I purposely give false or misleading information, I may be fined up to \$20,000, sent to prison or bo
Parent's Signature – we cannot accept a typed signature Date
If possible, please return as a .pdf by email along with any applicable supporting documents. It may also be faxed or mailed. Office of Financial Aid ◆ 555 North Sheridan Road ◆ Lake Forest Illinois 60045-2338
<u>lakeforest.edu/finaid</u> ◆ <u>finaid@lakeforest.edu</u> ◆ Phone & Fax: 847-735-5103
Office Use Scanned Data Entry Done Doc'n Complete Yes No If "no" family notified/ Initials/Date:
Orig EFC: x 12 = Allowance: NEW
Notes: