

Participant Registration Guide

Getting started – The participant website can be accessed at: www.myflexaccount.com

Registration

Step 1. If this is your first time accessing **myflexaccount.com** simply click the register button atop the right corner of the home screen.

Welcome to myflexaccount.com	🗶 FLEX	■ 888-345-7990 service@myflexaccou	_{et.com} Homepage	0	a register
Welcome to myflexaccount.com				EMPLOYER LOGIN	
			Welcome to myflexaccount.com		

Enter your First Name, Last Name, and Zip Code. Click **NEXT** when completed. Please contact Flex at 888-345-7990 ifadditional assistance is required.

Χ FLEX	☐ 888-345-7990
STEP1	STEP 2 STEP 3 STEP 4 STEP 5 STEP 6
Let's g	rou are on step 1 or 6 et you registered - please provide the information below
First Name *	
Last Name *	
Zip Code *	
	Check this box if you received a debit card for your benefit account.
	X CANCEL V NEXT

Step 2. Select a verification code delivery method and enter the code sent to you. Click **NEXT** when completed. If Flex does not have an email address or mobile phone number on file, users will need their Employer ID and Employee ID in order to register online. These ID numbers can be found in your Welcome email from Flex. You may also contact Flex at 888-345-7990 for the ID numbers.

K FLEX B8-345-7990 Service@myflexaccount.com Registration	X FLEX [□] 888-345-7990
STEP1 STEP2 STEP3 STEP4 STEP5 STEP6 You are on step 2 of 6	STEP 1 STEP 2 STEP 3 STEP 4 STEP 5 STEP 6 You are on step 2 of 6
We found you! Pick a method to receive a verification code now.	An SMS has been sent to the following phone:
Send code to email: Service@myflexaccount.com Send code via text.***. 6789 TEXT	****.***.6789 Enter the verification code that you received via sMS below: 123456 Resend verification code
Lcannot.receive.a.verification.code	<u>Idid not receive my code</u> X CANCEL ← BACK ✓ NEXT

Questions? Call us at 888-345-7990

8770 W. Bryn Mawr, Suite 1290W, Chicago, IL 60631



Step 3. Create a unique username and password and enter your email address. Click **NEXT** when completed.

STEP 1 > STEP 2 > STEP 3 > STEP 4 > STEP 5 > STEP 6 You are on step 3 of 6				
Create a user name, email and password for your account.				
⊘ User Name *				
🖄 Email *				
B Password * ?				
Password Strength				
Confirm Password *				
X CANCEL ← BACK V NEXT				

Step 4. Populate the security questions and responses fields.

🗶 FLEX	☐ 888-345-7990 △ service@myflexaccount.com	Registration
	STEP 1 STEP 2 STEP 3	3 STEP 4 STEP 5 STEP 6
	You are	on step 4 of 6
Select Question 1 *		
In which city was your grandr	nother born (father's m 🗸	Please use the select boxes labelled select question 1, select
Question 1 Response *		 destion 2, select question 3, and select question 4 to choos questions which are relevant to you and then enter answers those questions.
Type your answer here		,
What was the last name of vi	our favorite teacher in fi 🗸	
Question 2 Response *		
Type your answer here		
Select Question 3 *		
What is the name of the colle	ege you went to? 🔍 🗸	
Ouestine 3 Permanent *		
Type your answer here		
Select Question 4 *		
What was your high school n	nascot? 🗸 🗸	
Question 4 Response *		
Type your answer here		

Step 5. Confirm your email address. Click NEXT when completed.

MENU	X FLEX	B88-345-7990
		STEP 1 STEP 2 STEP 3 STEP 4 STEP 5 STEP 6 You are on step 5 of 6
	First Name	Trent
	Last Name	Rendon
	🖄 Confirm Email *	service@myflexaccount.com
		CANCEL VEXT

8770 W. Bryn Mawr, Suite 1290W, Chicago, IL 60631



Step 6. Confirm information. Click SUBMIT when completed.

MENU	X FLEX	□ 888-345-7990 ⓒ service@myflexaccount.com Re	gistration		
			STEP 3 STEP 4 STEP 5	STEP 6	
		,, Yo	u are on step 6 of 6		
	(i)	Your setup information has not yet b clicking Submit. If you need to make a	een submitted. Please verify yo change before submitting, click	ur information below befo the appropriate Edit Info l	ne ink
	Questions and Ansv	wers			
	Question 1		EDIT INFO		
	In which city was yo	ur grandmother born (father's mother)?		
	asdf				
	Question 2	ame of your favorite teacher in final ye	ar of high school?		
	asdf	and of your latence eacher in mary	ar or night school.		
	Question 3				
	What is the name of	f the college you went to?			
	Question 4				
	What was your high	school mascot?			
	asdf				
	Personal Informatio	n			
	First Name	Trent	DEDIT INFO		
	Last Name	Rendon			
		frendon@myflexaccount.co			
	Email	m			
				_	
				CANCEL	SUBMIT

Step 7. Registration process complete.



Questions? Call us at 888-345-7990

8770 W. Bryn Mawr, Suite 1290W, Chicago, IL 60631

www.myflexaccount.com